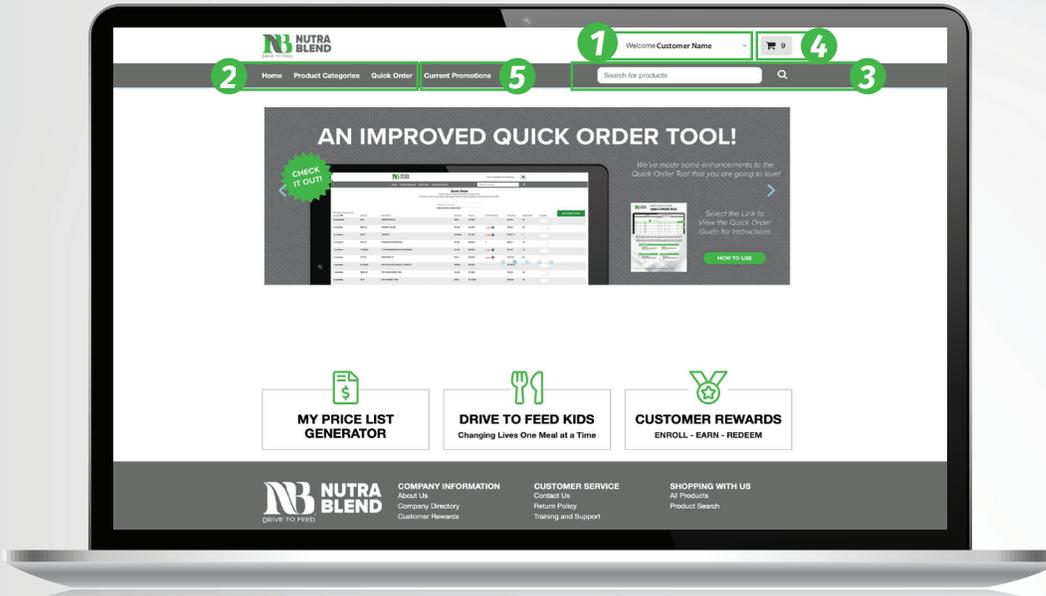


NAVIGATE THE HOME PAGE



1 Account Information

Select your company name to access account information. There, you can view purchases and billing information, generate price lists, track order status and much more.

2 Shop the Store

Select from the menu options to shop the store front or use the quick order tool for fast and easy ordering!

3 Search Items

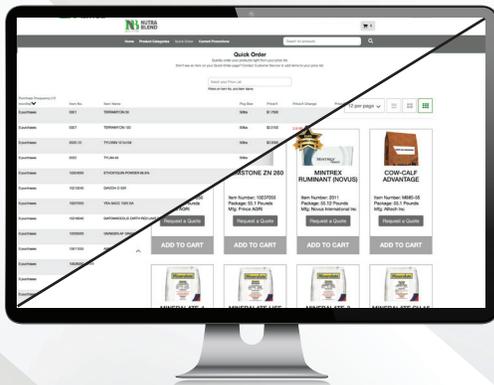
Select the search bar and enter the product name or item number to find products quickly.

4 View Your Cart

Select the icon to view or edit your shopping cart or begin the check out process.

5 View Current CRP Promotions

Select the menu option to view current Customer Rewards offerings including promotions and point schedules!

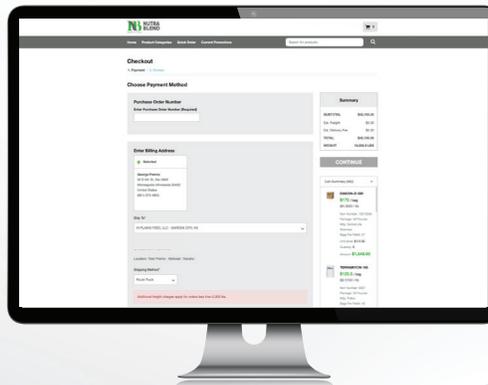


Shop the Store

You can shop all products or segment by categories, select the Product Categories to segment items.

In the store experience you can change views, sort items and filter by using the left hand menu in the store.

To place orders quickly, use the Quick Order Tool! Here is where you can order items off your price list with just a few clicks. To update this list, contact your customer service representative.



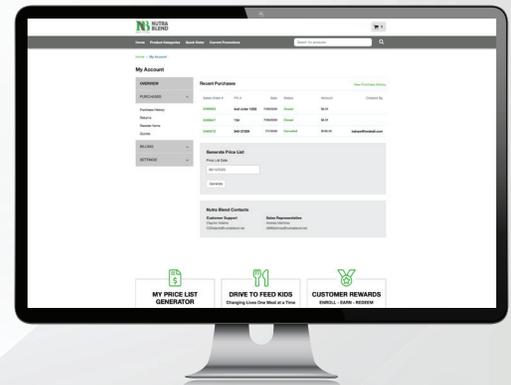
Complete Your Order

Once you are ready to check out, select the cart at the top to begin the check out process.

During the check out process, you will:

1. Enter your own PO (optional)
2. Select the Shipping Address
3. Select the Shipping Method
4. Select the Load Date
5. Enter comments

To complete, select "Place Order". You will receive an email confirmation and a final invoice via email once our customer service team has reviewed and processed your order.



View Your Account

The Account Information page has several features to manage your account.

Access Features such as:

1. View Purchase History
2. Check Order Status
3. Reorder Items
4. Generate Price Lists
5. Review Quotes and Returns requests
6. View your Account Balance
7. View and Search for Invoices